











Integrate Incident Command System/ National Incident Management System			
Strategy 1: To ensure the Safety & Security of students and staff, the committee will conduct an inventory of practices, policies, & guidelines for emergency procedures across the corporation. Identify strengths, weaknesses and gaps. Provide plan to improve security procedures through research of best practices, training, and consistent and comprehensive policy implementation.			
Evidence in Support of Strategy: <i>The NIMS Incident Command System (ICS) is a national standardized, on-scene all-hazard incident management approach initiated in 2007. ICS allows school personnel and community responders to respond to emergencies in an integrated organizational structure without being hindered by jurisdictional boundaries</i>			
Action Steps	Who	When	Status
1. Education & training of building administrators, bus drivers, and other school personnel, including table-top exercises to test plan effectiveness. <ul style="list-style-type: none"> • 103- ICS 100 • 37 - ICS 200 • 34 – ICS 700 • 2 – Advanced training Each building has had an administrator trained	Clay FD (Dave Cherrone), SBFD, SBPD (Lt. Eric Crittendon), County Sheriff, County Emergency Mgmt	August 9 2011; January 24, 2012	
2. Standardized emergency response manuals in all school buildings. Compile plans into a “stepped” flip chart and provide to all personnel	John Strauss, Clay Fire, SBPD, Pat Cottrell, Cullen Walton, Barb Lorch	May, 2012	
3. Established baseline and metrics for determining progress Participation in county-wide effort to secure additional funding	St. Joseph County Emerg. Mgmtn, Fire & Police	Grant discontinued / not available	
4. Identify collaboration / funding opportunities to assist with implementation – Department of Justice COPS grant with City of South Bend	City of South Bend-SBPD, SBCSC	Approved, October, 2011	

Target 2: Assess / Improve school climate			
Strategy: To promote the Safety & Security of youth and building staff, the committee will conduct an inventory of policies, guidelines & best practices to prevent bullying and youth violence in schools. Identify & research strengths, weaknesses and gaps. Provide plan to improve student behavior through training and consistent policy implementation.			
Evidence in Support of Strategy:			
Action Steps	Who	When	Status
1. Student climate survey to measure sense of security & prevalence of student bullying; over 3100 students sampled from 3, 5, 7, 11 grades. Established baseline and metrics for determining progress	James Frabutt, PhD, John Ritzler, PhD, Mary Chris Adams, Principals	November, 2011	
2. Standardize education & training of building administrators <ul style="list-style-type: none"> Defined framework for addressing bullying & other violence in schools (student & staff measures & possibly improved training for SBCSC security, SBPD(?)) 	Committee	No action taken; referred to HEA District Team under Kirby Whitacre	
3. Implement School Tipline Bully Prevention/reporting system <ul style="list-style-type: none"> 8 pilot schools in October, 2011 34 buildings implemented in late January, 2012 <ul style="list-style-type: none"> 134 tips as of April 20, 2012 Privately funded advertising/marketing strategy to roll out in May, 2012, September, 2012 to promote Tipline 	Sue Coney, Mary Chris Adams, John Strauss, Jim Frabutt, Joe Bock, Gary Brown, Building staff, administrators, Notre Dame-RCLC, Memorial, Burkhardt	On-going	

Target 3: ENHANCE SECURITY / SRO COLLABORATION			
Strategy: To promote the Safety & Security of youth and building staff, the committee will convene a discussion regarding policies and guidelines for collaboration between SBCSC and SBPD. Identify strengths, weaknesses and gaps. Consider plan to professionalize security staff through joint training on procedures considered best practices nationwide.			
Evidence in Support of Strategy:			
Action Steps	Who	When	Status
1. Review of security position description and HR protocols for hiring building security staff <ul style="list-style-type: none"> Standard trainings identified for security personnel, with target dates; Determine minimum qualifications, position descriptions, and training requirements for Security personnel and SRO's Defined framework for addressing bullying & other violence in schools (student & staff measures) 	Jay Caponigro, John Strauss, Bill Bernhardt, Lt. Eric Crittendon	August 2011	
2. Gather internal data through a survey of security personnel. <ul style="list-style-type: none"> Determine training needs for staff and resources for implementation (cash, collaboration, joint workshops, etc.) Identify grant opportunities to support professionalization of security teams. 	Jim Frabutt, Bill Bernhardt	January-June , 2012	
3. Establish proactive communication mechanism between SRO's, security, and building administrators <ul style="list-style-type: none"> Provide professional training to security personnel Address administrative policies for principals working with law enforcement in SBCSC buildings. Specialized training for non-school events on school property Establish emergency "hot-line" and evaluation protocol between SBPD and principals. 	John Strauss, Bill Bernhardt, Dr. Schmidt, SBPD, County Sheriff, Sue Coney	Following same timeframe as above	

MEMBERSHIP

Administration

- John Strauss, Facilities
- Bill Bernhardt, Security
- Mary Chris Adams, Technology
- Kirby Whitacre, Athletics, HEA 1419

SBCSC Building Personnel

- Mansour Eid, Principal CHS
- Angie Buysse, Principal Warren Primary
- Byron Sanders, Principal Jefferson IC
- Ana Phillips, Assistant Principal Washington High School
- Pat Cottrell – Security Rise-Up Academy
- Barbara Lorch - Teacher, Clay High School
- Cullen Walton – Security, Riley HS

Community Volunteers

- Joseph Bock, - Notre Dame Eck Center for Global Health
- Gary Brown – Memorial Community Health Enhancement
- Lt. Eric Crittendon, South Bend Police Department
- Dave Cherrone- Clay Fire Marshall
- Jim Frabutt, - Notre Dame Institute for Educational Initiatives

Board Member

- Jay Caponigro